



Stormwater Code & Ordinance Review & Update Project

PWSA and City of Pittsburgh

Prepared for AKRF, Inc
03-06-2020

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04-03-2020
04-15-2020
05-26-2020
06-11-2020
06-15-2020



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PWSA Stormwater Code Review and Update Stakeholder Engagement Plan

June 15, 2020

Overall Approach to Working with Project Stakeholders

Statement of Purpose

A successful community engagement plan clearly answers the what, why and how of the project. The purpose of this communication is to assist in soliciting stakeholder input and feedback and providing stakeholders with relevant information throughout the Stormwater Code Review project. The following plan integrates processes outlined in the City of Pittsburgh Public Engagement Guide, outreach and engagement best practices, and virtual engagement methods pertaining to COVID-19 social distancing parameters.

WHAT

The project includes working collaboratively with the Pittsburgh Water and Sewer Authority (PWSA) and the Department of City Planning (DCP) to provide technical analysis, stakeholder engagement, and expertise to review and evaluate all applicable regulatory and municipal stormwater policies, process, and codes for consolidation and improvement options across all agencies. The goal of the project is to develop an implementable revised code and supporting guidance materials, including updates to PWSA's Developer Manual and the development of a comprehensive Stormwater Design Manual.

WHY

The adverse effects of stormwater have significant repercussions for the economic and environmental success of the Pittsburgh area, and stormwater management plans are foundational to the review process of any project with impacts to the existing stormwater system. Ensuring that stormwater issues are carefully considered has direct implications for the health, life, and safety of Pittsburgh residents, and the environmental security of the region. Creating a comprehensive stormwater code will reduce frustration and confusion during the application and review process, and meet multiple federal and state mandates [Municipal Separate Storm Sewer System (MS4), Combined Sewer Overflow (CSO), Allegheny County Act 167, etc.]. A comprehensive stormwater code will also integrate with important City-specific policy initiatives regarding green stormwater infrastructure, complete streets, resiliency, and other planning and design issues.

HOW

Included in this plan are proposed strategies to meet the Stormwater Code Review objectives, solicit target audience input, and ensure stakeholder representation that reflects Pittsburgh's demographic numbers and groups. During project and stakeholder interactions, a variety of methods will be utilized to support the goals of each project phase, and level of input needed.

Foundations of Stakeholder Engagement

Meaningful Participation

The stormwater code review will include meaningful engagement with stakeholders and technical group members to understand their perspectives and concerns. Input from stakeholders and the public will ensure that the process is transparent, accessible, and encourages support for final

adopted versions of the code. Engaging in meaningful ways with stakeholders and technical group members impacted by the code review will ensure we gather the unique issues and perspectives of various stakeholder group members, create a process that is open and accessible, and gather support for the final code from future code users and implementers.

Identified Issues and Clear Pathways to Decisions

As we move through the process of informing decision-making regarding the code updates, we will highlight and outline the issues that emerge and the role of different stakeholder groups in the decision-making process, ensuring the project has clear phases and end points, and that stakeholders understand the role of their input at all project milestones.

Key project decision-making milestones include:

1. Kick-off, Intake & Ramp Up
2. Analysis
3. Synthesis
4. Code Revisions
5. Process Enhancements & Guidance Materials
6. Roll Out



Clear Stakeholder Roles

Stakeholder input during the project will range from groups who will be informed to those that will provide input and feedback to the consultant team to inform the recommended code updates. We've identified three levels of stakeholder engagement for this process (Inform, Consult, and Involve) and will ensure that all stakeholder communication is guided by a clear understanding of the objectives of the engagement tool, and the potential impacts of gathered feedback and direction.

Levels of Stakeholder Engagement

Inform - General Public

Provide the general public with information to help them understand the project goals, opportunities for input, and potential solutions or ideas surrounding project alternatives.

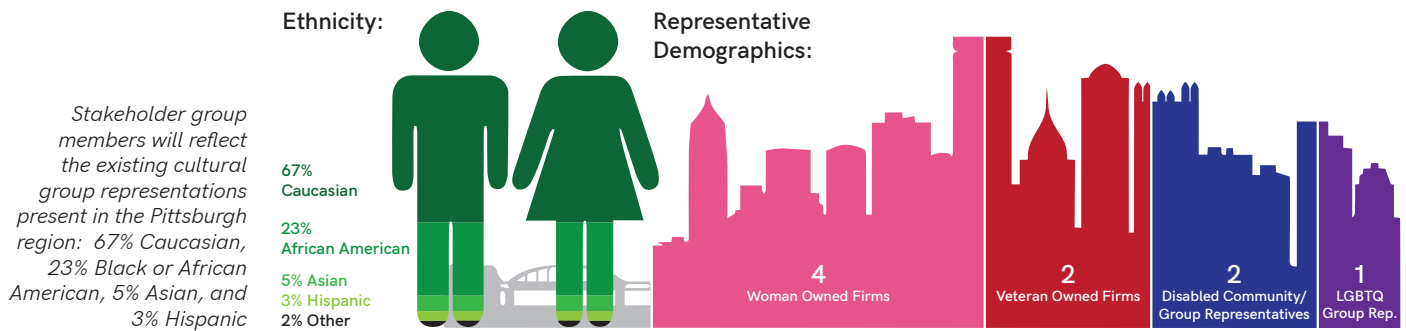
Consult/Involve - Stakeholders & Agencies

Create opportunities for stakeholder and agency dialogue about the issues, concerns, and ideas surrounding the project. Listen for input and use this input to shape project direction and alternatives.

Ensuring Equity Within the Engagement Process

We've structured our process to ensure that under-represented and low-income communities are invited into the project to share their ideas, voices, concerns, and potential impacts to their communities. We will also target community groups focusing on redevelopment and advocacy for underserved and/or affordable Pittsburgh neighborhoods to better connect with existing developers, architects, and institutions that are comprised of people of color. As various code refinements are suggested, we will also ensure that any negative impacts to property values or property redevelopment/reinvestment potential are considered. A mobile-friendly and accessible project website has been created to reach audiences that may not otherwise be involved in the stakeholder groups. A survey allows anyone to provide their input on City stormwater management needs and code / process improvements. We will use their input to inform project priorities.

In order to ensure stakeholder equity, research was undertaken to identify the demographic breakdowns within the Pittsburgh population, and stakeholder groups were selected to statistically represent these groups. In addition to demographic affiliations, stakeholder representation includes representation from women, veterans, members of disabled groups, and members of the LGBTQ+ community. Overall, broad participation from all demographic groups will lead to a more informed, successful, and positive project outcome, and was a key factor in selecting the project stakeholder group members.



See Attachment A for additional details regarding the project stakeholders & stakeholder demographic associations

Note Regarding Stakeholder Engagement During the COVID-19 Pandemic

All outlined stakeholder involvement processes and outreach methods have the potential to be hosted through on-line engagement portals that would allow for input and collaboration while adhering to social distancing protocols and safety concerns. For virtual stakeholder meetings, Zoom (<https://zoom.us/>) will be used, so stakeholders will have the ability to participate in both larger group presentations and small-group breakout sessions within each meeting or input session. In order to ensure on-line Zoom engagements are accessible to all audiences, we will follow the following Zoom meeting protocols:

- **Zoom Support** - A project team member will be available by phone during the zoom call to help meeting participants who are having difficulty assessing the on-line Zoom meeting.
- **Stakeholder Sign-In** - Stakeholders will be asked to sign into the meeting with their name, organization, demographic information, and email address, ensuring the team will be able to track stakeholder participation.
- **Meeting Agenda in Advance** - A meeting agenda will be provided to attendees prior to the meeting, indicating the meeting format and calling out opportunities for stakeholder participation during the meeting.
- **Meeting Chat** - A member of the design team will be assigned to manage the meeting 'chat' function, and chat comments will be recorded as part of the public meeting record.
- **Meeting Recordings** - Meetings will be recorded, and all meeting participants will be notified of the meeting recording at the beginning of the meeting. Recorded meetings will be posted to the project website by DCP/PWSA so that stakeholders unable to attend the meeting will be able to review the presentation and discussion.
- **Meeting Facilitation** - A member of the design team will act as the Zoom meeting facilitator.
- **Meeting Translation** - Close-captioning in English and Spanish will be provided (by providing third-party closed captioning service with the Zoom caption URL).

Methods of Project Outreach & Engagement

Online Engagement

Website/Social Media - INFORM/CONSULT

Task Coordinator: PWSA/DCP - Project informational graphics and content will be developed by the consultant team in collaboration with PWSA, and be hosted on the City of Pittsburgh website. The website will be used to publish and share information about the goals of the project, anticipated schedules, upcoming meeting dates, project Q&A's, contact information for project managers, and links to online surveys. The website will also include contact information for people looking for additional information. An input link on the website will encourage members of the general public to add themselves to the stakeholder group, ensuring all members of the public will have an opportunity to change their involvement from 'inform' to 'consult'. PWSA and City of Pittsburgh social media channels will assist in spreading the word about the project, including sharing links to the project website.

Information shared via the website and social media will include the following:

- Project Information (project schedule, project goals, FAQ's, project deliverables)
- Project Info Sheets & Links to Project Website
- Survey Links
- Stakeholder Review/Feedback Materials
- Stakeholder Meeting Agendas & Meeting Presentation Summaries

The City of Pittsburgh will house the webpage and PWSA will maintain a link to it on their website. The webpage will be accessible to the general public and target specific audiences including agency work groups, stakeholder groups, and focus groups. During the COVID-19 social distancing time period, the project website and social media channels will include links to on-line Zoom meetings and engagement (Zoom will be used to host all on-line meetings and engagement sessions).

Surveys - INVOLVE

Task Coordinator: AKRF/PWSA/DCP - Identified stakeholders will receive a link to participate in an online survey. Responses to the survey will provide information about overall experiences working with existing codes, encourage survey participants to identify code sticking points, and offer opportunities for stakeholders to generate ideas for unifying the codes. AKRF will design the survey in collaboration with the City and project team. Targeted audiences for the survey include developers, architects, and other stakeholders with past experience working through the code to advance planning, design, or construction projects. The survey will ask participants to identify their past roles in working with the codes, the categories across the codes that are hard to reconcile, and how they have creatively designed stormwater improvements that helped unify and comply with the existing codes. The survey will be available throughout the project, and the results will be summarized by the consultant team at key project milestones, and used to create idea/issue summaries and presentation materials. AKRF will help support the survey by developing the questions and formatting and summarizing survey results.



Agency Work Group Engagement

Agency Work Group - CONSULT

Task Coordinator: AKRF - Drawn from members of PWSA, the City of Pittsburgh, and identified representatives of key Pittsburgh agencies who actively address stormwater-related topics, the agency work group will act as an oversight and review group as the final plan evolves. Beginning with the project kick-off meeting and continuing throughout the project at key milestones, the agency work group will meet to review project progress, key emerging themes, and potential ideas for updating the code. Overall, the Agency Work Group will act as an advisory group - helping identify stakeholders relevant to their organization, outlining the concerns and ideas specific to their stormwater code integration needs, brainstorming ideas for how to improve the code, and reviewing potential code updates through the lens of the impacts of the updates on the group they represent.

The Agency Work Group will convene at each major project milestone (Kick-off, Intake & Ramp Up, Analysis, Synthesis, Code Revisions, Process Enhancements & Guidance Materials, Roll Out) to review project progress, and consult with the project team as ideas are put forward and decisions agreed upon.

See Attachment B for Agency Contact List

Stakeholder Group Engagement

Stakeholder Groups - INVOLVE

Stakeholder group members will consist of existing code users who rely on the code's technical requirements to inform their building, design, redevelopment, construction, and planning projects. Stakeholders will be familiar with existing codes, and will be asked to share their perspective on needed code updates, be involved in generating ideas for project buy in, and help to generate acceptance of the revised code. The stakeholders will be involved multiple times throughout the project at key milestones, and organized into groups ranging from 5 to 30 people, depending on topic. Stakeholders will act as a sounding board as the new code elements are proposed, reviewed, and finalized. The stakeholder group role is to provide project feedback, help spread the word about the code review, promote the project to the groups they represent, and provide vital input to the new code requirements.



Demographically, the stakeholder group members will reflect the existing cultural group ethnicities present in the Pittsburgh region: 67% Caucasian, 23% Black or African American, 5% Asian, and 3% Hispanic. Stakeholders from woman, veteran, LGBTQ, and veteran-owned groups will also be invited to participate.

The target audiences and key stakeholders include:

- Technical representatives (development groups, engineers, architects)
- Members of highly engaged civic groups (Negley Run Watershed Task Force, Three Rivers Wet Weather)
- Large business/land owners/universities inside the study area (Massaro Corporation, U of Pitt Environmental Law Clinic)
- Community groups (Hill District CDC, Manchester Citizens Corp)

A Note On Technical Representative Interviews

Throughout the project, the consultant team will host one-on-one meetings with stakeholder group members that have a deeper perspective on how the stormwater codes impact design, engineering, and infrastructure planning. The technical stakeholder interviews will be structured around a series of questions that help draw out the interview participants experience with the existing codes in relationship to their expertise.



Stakeholder Group Major Milestones

Throughout the project, it is anticipated that there will be several major milestones in which the entire group of stakeholders will be brought together. Ideally, these will be in-person meetings, but virtual Zoom meetings will also provide on-line project engagement, and the stakeholder survey will be available throughout the project. The format of project stakeholder meetings will be dependent on topic, and may include breakout sessions where the larger stakeholder groups are broken into smaller groups that are tasked with discussing a topic or idea in more detail (as discussed below).

See Attachment A for Proposed Stakeholder List

Stakeholder Focus Group Sessions - INVOLVE

Task Coordinator: AKRF - Stakeholders that have experience with the plan review process regarding incorporating onsite stormwater management solutions will be asked to participate in a series of three focus groups. These focus groups will provide additional insight about their experience negotiating existing stormwater codes as well as ideas and feedback to update them.

Working with the focus groups involves understanding what their experience has been with negotiating the existing codes (the Zoning Code, the Title 13 Stormwater Management Code, and related approvals/reviews including land operations permits, NPDES permits, ACHD plumbing, etc.) and asking for ideas and feedback for how to create an updated code. The need for additional focus groups to discuss technical issues and solicit technical expertise will be determined as needed. In order to ensure equitable feedback from all groups, the presentation materials and group questions prepared at each stage of the focus group sessions will be standardized.

- Focus Group Sessions - Series #1 - Your Experience with the Codes
- Focus Group Sessions - Series #2 - Preliminary Code Improvements
- Focus Group Sessions - Series #3 - Working with the Updated Code

Stakeholder Meetings - INVOLVE

Task Coordinator: AKRF - Stakeholder meetings will be held throughout the process at key project milestones, and will be an opportunity for stakeholders to share ideas and direct feedback with the project team.

- Stakeholder Meeting #1/Break-Out Sessions - Project Kick-Off, Intake, and Ramp-Up
- Stakeholder Meeting #2 - Project Synthesis
- Stakeholder Meeting #3 - Code Revisions

Key Stakeholder Meeting #1

Task Coordinator: AKRF - The kick-off meeting will take place in Phase 1: Kick-Off, Intake, and Ramp Up. The kick-off meeting will introduce the project scope, goals, milestones, and outline stakeholder roles and responsibilities over the course of the project. The on-line survey (distributed prior to the kick-off meeting) will also be introduced, and stakeholder members encouraged to distribute the survey to the groups they represent. After the kick-off meeting, three break-out sessions will be held to discuss stormwater code revision topics in more detail.

Goals:

- Ensure stakeholders are aware of the overall project organization and timeline, and understand their roles and responsibilities
- Encourage completion and distribution of the on-line survey
- Address initial stakeholder questions
- Outline methods of communication and information-sharing
- Introduce the project team and explain roles/responsibilities of each team member
- Display and review the results of the preliminary technical analysis and policy evaluation

Stakeholder Technical Breakout Sessions (held during Meeting #1)

Task Coordinator: AKRF - Based on the preliminary issues identified during the on-line survey and held during Phase 1, the consultant team will facilitate a series of round-table technical breakout sessions (held after the kick-off meeting) so stakeholders can share and discuss potential code solutions, clarifications, and general ideas. Survey results and comments from stakeholder one-on-one conversations and focus group sessions will provide context for these discussions. Prior to the breakout sessions, the consultant team will create meeting facilitation materials that provide an overview of each breakout session topic. During the breakout sessions, participants will work together, share ideas, and identify potential solutions that could be incorporated into the updated code. Technical experts will be included in the breakout sessions, acting as a resource for questions or to validate ideas that emerge. The overall goals of the kick-off meeting are to display the information and research gathered to date, emphasize areas of the code that are difficult to reconcile, and ask stakeholders to create ideas for how code sections could be clarified and improved.

Key Stakeholder Meeting #2

Task Coordinator: AKRF

This meeting will take place during Phase 3: Synthesis and will provide an update as well as a preliminary review of the findings.

Goals:

- Receive feedback on the key findings and recommendations for updating the code
- Review and validate results of the on-line survey
- Receive feedback on prioritization of recommendations
- Provide opportunities for review/comment/direction (including second on-line survey, to be distributed by stakeholders to the groups they represent)

Key Stakeholder Meeting #3

Task Coordinator: AKRF

The final meeting will take place during Phase 4: Code Revisions, and will introduce proposed revisions to the code. A draft of the proposed code revisions will be provided prior to the meeting, for stakeholder review. NOTE: This stakeholder review will proceed the public comment period, before the planning commission and public hearing comment periods.

Goals:

- Present the key components of the final plan
- Outline next steps and stakeholder roles/responsibilities
- Address stakeholder questions or concerns
- Receive and incorporate stakeholder comments

Roll-Out Sessions - Inform/Consult

Task Coordinator: AKRF/PWSA/DCP

Following the successful development of an updated Stormwater Code, the project team will organize a series of learning and teaching sessions to share the revised stormwater codes with the stakeholders and agencies involved throughout the process. These sessions will provide an opportunity to circle-back with the groups, organizations, and stakeholders that helped to identify the needed code improvements. Having been actively consulted during the process (and therefore familiar with the evolving code), these sessions will close the loop with existing users by presenting the organizational structure of the code, and providing hands-on instruction for working with the new code provisions. Upon completion of these sessions, additional guides and FAQs will be developed to provide direction for future code users.



Sharing & Soliciting Input From Existing Organizations

Informational Presentations at Existing Group Meetings - INFORM/CONSULT

Task Coordinator: PWSA/DCP - In order to effectively and efficiently share information about the code review project and gather feedback from existing organizations and groups, participation in regularly scheduled local meetings are planned for each stage of the project. Initially, these presentations will be limited to introducing and promoting the project and the opportunities for input, but as the project evolves, members of the consultant team will circle back to keep these groups updated about key project findings and milestones. There are several organized groups within the Pittsburgh area whose work intersects with the existing stormwater code such as Master Builders Association (MBA), American Society of Civil Engineers (ASCE), Green Building Alliance (GBA), American Institute of Architects (AIA), National Association of Industrial and Office Properties (NAIOP), PPC Priority Stewardship Task Force, Three River Wet Weather (annual conference), and Neighborhood Action Plan Teams from Oakland and the Hill District (stormwater-related events currently scheduled for fall) . In order to keep these groups informed and aware of the project, members of the consultant team will assist with the creation of presentation slides for DCP/PWSA staff members to present at standing meetings to briefly share project updates, milestones, and opportunities for input and direction. A schedule of standing meetings from relevant organizations will be developed.

Public Comment & Public Hearings

Prior to the formal public hearings, the design team will make the combined code accessible for public review. A link to a Konveio (<https://konve.io/>) review site will be posted on the project website, and comments from the public will be gathered over a two-week comment period. All comments will be combined in a summary memo by DCP/PWSA, and any outstanding adjustments to the combined code will be made prior to the final code public hearings.

Planning Commission & City Council - CONSULT

Task Coordinator: PWSA/DCP - In order to receive final project approval and comply with existing regulations, the team will present to the Planning Commission and City Council. The Planning Commission presentation will be held within 90 days of submitting the application (unless extended), and the public will be notified at least 21 calendar days in advance of the hearing date. Any Planning Commission recommendations will be integrated into the project approach and/or deliverables. After receiving notice to proceed, an additional presentation to City Council will be made during their regular public hearing date. The consulting team will coordinate the presentation to City Council with the City Clerk within 120 days of the Planning Commission action (unless extended). Public notification of the hearing will be made at least 21 days in advance of the hearing date. For each hearing, the team will prepare a presentation and additional graphic support materials to summarize the project process and findings.

Attachment A: Proposed Stakeholder Groups

| Stakeholder Type | Organization Name | Contact Name | Contact Title |
|----------------------------------|---|-------------------------|---|
| Advocacy / Development | NAIOP | Brandon Mendoza | Executive Director |
| Advocacy/Non Profit | Pitt's Environmental Law Clinic | Grant MacIntyre | Director of Environmental Law Clinic |
| Advocacy/Non Profit | The Pittsburgh Collaboratory for Water | Dr. Emily Elliott | Director |
| Advocacy/Non Profit | Allegheny Land Trust | Christopher J. Beichner | President & CEO |
| Advocacy/Non Profit | Fair Shake | Emily Collins | Executive Director and Managing Attorney |
| Advocacy/Non Profit | Friends of the Riverfront | Kelsey Ripper | Executive Director |
| Advocacy/Non Profit | Pittsburgh Hispanic Development Corporation | Guillermo Velazquez | Executive Director |
| Advocacy/Non Profit | Pittsburgh Parks Conservancy | Erin Copeland | Senior Restoration Ecologist |
| Advocacy/Non Profit | River Life | Mathew Galluzzo | President & CEO |
| Advocacy/Non Profit | Tree Pittsburgh | Danielle Crumrine | Executive Director |
| Advocacy/Non Profit | UrbanKind Institute | Jamil Bey | President & CEO |
| Advocacy/Non Profit | Western PA Conservancy | Thomas Saunders | President & CEO |
| Advocacy/Non Profit | 3 Rivers Wet Weather | Mark J Wolinsky | Executive Director |
| Advocacy/Non Profit | Urban Land Institute | Jami Pasquinelli | Communications Director |
| Advocacy/Non Profit | The Heinz Endowments | Matthew Barron | Program Officer, Sustainability |
| Advocacy/Non Profit | NOMA Pittsburgh | Alicia Volcy | Executive Director |
| Advocacy/Non Profit | UPMC Disability Resource Center | | |
| Advocacy/Non Profit | Three Rivers Business Alliance | Ronald Hicks | President |
| Advocacy/Non Profit | Western PA Disability History & Action Consortium | Mary Anderson Hartley | President |
| Advocacy/Non Profit | African American Chamber of Commerce | Doris Carson Williams | President & CEO |
| Advocacy/Non Profit | Asian Pacific American Advocates-Pittsburgh Chapter | Marian Lien | President |
| Advocacy/Non Profit | Latino Community Center | Rosamaria Cristello | Executive Director |
| Architects | Perkins Eastman | Jeff Young | Principal |
| Architects | Desmone Architects | Chip Desmone | Principal |
| Architects | Rothschild Doyno Collaborative | Daniel Rothschild | Principal |
| Architects | Floura Teeter | Joan Floura | Principal |
| Architects | Graves Design Group | Howard Graves | President |
| Architects | Fukui Architects | Felix Fukui | President |
| Architects | Architectural Innovations | Jan Brimmer | President |
| Architects | AE Works | Richard Witt, Jr. | Chief Design Officer |
| City Agency | Housing Authority of the City of Pittsburgh | Caster D. Binion | Executive Director |
| City Agency | The Urban Redevelopment Authority | Kryn Sausedo | Strategic Initiatives Specialist |
| City/County Agency | Allegheny County Executive's Office | Darla Cravotta | Director of Community Relations & Special |
| City/County Agency | Allegheny County Sanitary Authority | | |
| Community Advocate / Development | Allegheny Conference on Community Development | Brian Jensen | Senior Director, Policy & Advocacy |
| Community Advocate / Development | Bloomfield-Garfield Corp. | Richard Swartz | Executive Director |
| Community Advocate / Development | Homewood Community Development Collaborative | Rev. Sam Ware | |
| Community Advocate / Development | Hill CDC | Marimba Millions | Executive Director |
| Community Advocate / Development | Manchester Citizens Corporation | | |
| Community Advocate / Development | Oakland Planning & Development Corporation | Wanda Wilson | Executive Director |
| Contractor | PJ Dick | Jeffrey D. Turconi | President |
| Contractor | Massaro Corporation | | |
| Contractor | STRAAM | Thomas A. Winant | President |
| Developer | The Buncher Company | | |
| Developer | CBRE | Jeffrey Ackerman | Managing Director - Pittsburgh |
| Developer | Echo Realty LP | Aaron Savin | Senior Vice President |
| Developer | JLL | Rick O'Brien | Managing Director - Pittsburgh |
| Developer | Walnut Capital | Gregg Perelman | CEO |
| Developer | Bridging the Gap Development | Derrick Tillman | President |
| Developer | Sankofa Group | Irvin Williams | President |
| Developer | Omicelo | Josh Pollard | President |
| Developer | Olmec Development | Bomani Howze | President |
| Developer | KBK Enterprises, Inc | Keith B. Key | President |
| Developer | E. Properties and Development | Emeka Onwugbenu | CEO |
| Developer | Regional Industrial Development Corporation | Ciara Macioce | Community Development Director |
| Engineer | Collective Efforts LLC | Cindy Zuch | Project Manager |
| Engineer | Gateway Engineers | Craig Jubic | P.E. Engineer |
| Engineer | Hampton Technical Associates | Thomas Taylor | |
| Engineer | KU Resources, Inc. | Tysen Miller | Manager of Engineering/Shareholder |

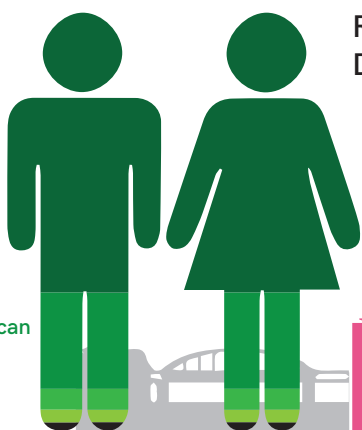
Attachment A: Proposed Stakeholder Groups, Con't

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|-----------|---------------------------------|----------------------|----------------------------|
| Engineer | Langan | Scott Levit | Senior Staff Engineer |
| Engineer | Orbital Engineering Inc | Andrew Purser | General Manager |
| Engineer | PVE Sheffler LLC | Maureen Golan | civil EIT |
| Engineer | CEC | Dan Maltese | Office Lead |
| Engineer | Lexis Group | Alexis Isenberg | President |
| Engineer | Cosmos Technologies | Holly Hudson Douglas | VP Business Infrastructure |
| Engineer | Sci Tek Consultants | Charles Toran | President |
| Law Firm | SITTIG, CORTESE & WRATCHER, LLC | Bill Sittig | Land Use attorney |
| Law Firm | Meyer, Unkovic & Scott LLP | Kevin F. McKeegan | Land Use attorney |
| Watershed | Negley Run Watershed Task Force | John Stephen | |

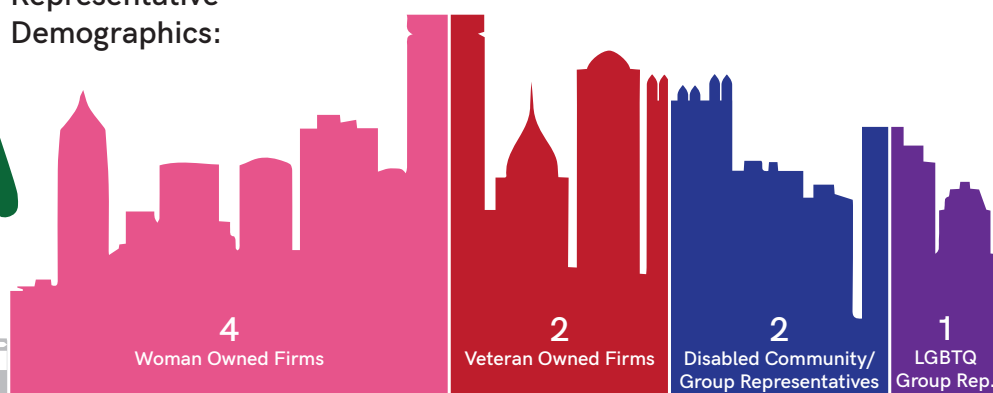
Participant Demographics

Ethnicity:

67% Caucasian
23% African American
5% Asian
3% Hispanic
2% Other



Representative Demographics:



Attachment B: Agency Contact List

| Agency | Staff Contact Information |
|--------|---|
| DCP | <p>Kara Smith, Principal Environmental Planner (Project Manager) Kara.smith@pittsburghpa.gov</p> <p>Marti Battistone, Environmental Planner martina.battistone@pittsburghpa.gov 412-255-2516</p> <p>Andrew Dash, Acting Director andrew.dash@pittsburghpa.gov 412-255-0760</p> <p>Anne Kramer, Senior Planner anne.kramer@pittsburghpa.gov 412-255-2470</p> <p>Kate Rakus, Land Use Policy and Code Implementation Coordinator Kate.rakus@pittsburghpa.gov 412-255-2470 ex. 3</p> <p>William Gregory, Senior Planner william.gregory@pittsburghpa.gov 412-255-2470</p> <p>Grant Ervin, Chief Resilience Officer and Assistant Director grant.ervin@pittsburghpa.gov 412-255-2256</p> |
| DOMI | <p>Eric Setzler, Chief Engineer Eric.setzler@pittsburghpa.gov 412-255-2883</p> <p>Angela Martinez, Transportation Planner angela.martinez@pittsburghpa.gov</p> <p>Karina Ricks, Departmental Director Karina.ricks@pittsburghpa.gov 412-255-2523</p> |
| PWSA | <p>James Stitt, Sustainability Manager (Project Manager) jstitt@pgh2o.com</p> <p>Kate Mechler, Deputy Director of Engineering kmechler@pgh2o.com</p> <p>Beth Dutton, Senior Group Manager, Stormwater bdutton@pgh2o.com</p> <p>Rebecca Zito, Communications Project Manager rzito@pgh2o.com</p> <p>Julie Asciolla, Industry Relations Manager jasciolla@pgh2o.com</p> <p>Will Pickering, Executive Director wpickering@pgh2o.com</p> |
| PLI | <p>Dave Green, Building Code Official, Assistant Director David.green@pittsburghpa.gov 412-255-2175</p> |

| Agency | Staff Contact Information |
|-----------------------------------|---|
| ACCD | <p>Heather Manzo, Executive Director hmanzo@accdpa.org 412-241-7645</p> <p>Mo Copeland, Resource Conservationist mcoeland@accdpa.org</p> <p>Matt Gordon, Senior Resource Conservationist mgordon@accdpa.org 412-291-8003</p> |
| ACHD | <p>Ivo Miller, Plumbing Program Manager Ivo.miller@alleghenycount.us 412-578-8393</p> |
| Law Department | <p>Sarah Steers, Assistant City Solicitor sarah.steers@pittsburghpa.gov 412-255-2027</p> <p>Jack Miller, Assistant City Solicitor jack.miller@pittsburghpa.gov 412-255-2007</p> |
| City of Pittsburgh Mayor's Office | <p>Alicia Carberry, Operations Assistant alicia.carberry@pittsburghpa.gov 412-255-2439</p> <p>Kinsey Casey, Chief Operating Officer kinsey.casey@pittsburghpa.gov</p> |
| DPW | <p>Marcelle Newman, Assistant Director marcelle.newman@pittsburghpa.gov 412-255-2726</p> |

Attachment C: Overview of Stakeholder Outreach & Engagement:

| What | Type | Led By | Times/Dates | Description | Tools/Resources | Location | Target Audience |
|---|-----------------|-----------------|--|---|--|---|---|
| Website/Blog/Social Media | Inform/ Consult | PWSA/ DCP | Throughout | Online engagement will be conducted via social media channels and a project website. | Project information/ resources. Online engagement. | Online | All stakeholders and any involved community members. |
| Surveys | Involve | PWSA/ DCP/ AKRF | Throughout the project, as a means to gather initial critical issues/ perspectives | Survey will ask participants to identify their past roles in working with the codes, the categories across the codes that are hard to reconcile, their past experience with and feedback on the current stormwater plan review/approval/ inspection/enforcement processes in the City, and how they have creatively designed stormwater improvements that complied with the existing codes. | Online survey. | Online | All stakeholders and focus group members. |
| Agency Work Group | Consult | AKRF | As needed throughout | Drawn from members of PWSA, the City of Pittsburgh, and identified representatives of key agencies, the agency work group will act as an oversight and review group as the final plan evolves. | Group meetings & technical interviews throughout the project. | PWSA (on-line if needed) | Members of PWSA, the City, and Key agencies. |
| Stakeholder Group | Involve | AKRF | 3 events Phases 1-4 | A Kick-off and 2 subsequent meetings will be held with stakeholders covering the project scope, goals, and review of online survey. Stakeholders will provide feedback on key findings, recommendations for updating the code, and prioritization of recommendations. Meetings will also give the Team chances to address questions and/or concerns. | Online Surveys. Information sharing resources. Presentations, handouts, & graphics. Technical experts. Summaries from stakeholder meetings will be provided. | PWSA (on-line if needed) | Technical representatives, engaged civic groups, large business/land owners/Universities, residents/ community groups. |
| Stakeholder Focus Group Sessions | Involve | AKRF | 1-3 events Concurrent with full stakeholder group meetings if feasible. | Understand what experience stakeholders have negotiating the existing codes, and asking for feedback for creating an updated code. Discuss technical issues or solicit expertise as needed. NOTE: These are subsets of the larger stakeholder group divided into smaller groups by type of background and experience. Proposed groupings are: developers, engineers, and owners. | Focus group conversations summarized in presentations to the larger stakeholder group (without tying feedback to individuals unless specific permission is provided by those individuals). | PWSA (on-line if needed) | Members are drawn from the stakeholder groups whose projects involve stormwater updates and plan reviews. |
| Stakeholder 1-on-1 Interviews | Involve | AKRF | Phases 1 & 2 | Interviews will be held with stakeholders who have active experience work with code will provide initial feedback, help spread the word, and provide input about proposed updates. | Technical conversations summarized in presentations to the larger stakeholder group (without tying feedback to individuals unless specific permission is provided by those individuals). | PWSA (on-line if needed) | Stakeholder group members that have a valuable perspective on how the code impacts design, engineering, or infrastructure planning. |
| Rollout Sessions | Inform/ Consult | AKRF/ PWSA/ DCP | 2 events Phase 5 & 6 Nov/Dec 2020 June/July 2021 | Information sessions will be organized as learning/teaching sessions to share information following the development of an updated Stormwater Code. These sessions will provide hands-on instruction for the new code provisions. | Code update guides and FAQ sheets | PWSA (on-line if needed) | Primarily stakeholder and agency group members but these would also be open to the public to register and participate. |
| Informational Sessions at Existing Group Meetings | Inform/ Consult | PWSA/ DCP | As needed throughout | Members of the consultant team will attend local organization existing meetings to briefly present project updates, milestones, and opportunities for input and direction. Attending individual group meetings will also ensure the consultant team is able to understand implications and concerns regarding the new code update from a variety of perspectives. | Informational sessions will be summarized in perspective papers from each group meeting. | Based on each individual organization (on-line if needed) | Organized groups within the Pittsburgh area whose work intersects with the existing stormwater code. |
| Public Hearings | Inform/ Consult | PWSA/ DCP | Planning Commission (April 2021) City Council July 2021) | PC hearing to occur within 90 days of application (unless extended). After PC action, the legislation is referred to City Council. Standing Committee action can happen as soon as one day post hearing but is required to occur within 90 days of the hearing (unless an extension is agreed to). | Project summary presentations and graphic support materials will be created to be used during the presentations. | Based on each group (on-line if needed) | Members of the Planning Commission, City Council, and the general public. |